

## USB Buzzer System Directions

To use your new buzzer system, just **plug it into an available usb port** on your computer. In rare cases, the buzzer system will not work with one usb port so another available usb port must be tried and used. At least one of a computer's usb ports WILL WORK with the buzzer system. When you open a new scoresheet to keep score in BQTournament, the software will automatically recognize the connected buzzer system. To re-recognize your buzzer system connection, or to connect the buzzer system after a scoresheet is open, click the buzzer handle icon located on the lower right side of the scoresheet panel.

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Download BQTournament from <http://www.upcquiz.com/bqtourn/alldownloads.php>  
Install BQTournament on each computer for which you have purchased a license. Run the software and enter your OrderID. Your orderID can be found at <http://www.upcquiz.com/regist/findkey.php> (use your email to lookup your order).

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Within the software, operation of the buzzer system is automatic. See <http://www.upcquiz.com/bqtourn/buzzer.php> for **details**, including a labeled diagram of the parts of the system.

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You can manually **clear the buzzer** system by clicking the buzzer clear button (looks like a cleared buzzer circle) at the top center of the scoresheet controls in the software. Manual reset is useful for replaced questions, buzzer checking, and practice drills.

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You can **test the buzzer** system at any time during a quiz. At the opening of the quiz or on a new (cleared) question, instruct all quizzers to press their button. The buzzer window will register who buzzed in first, and will also list all quizzers who buzzed in later. Observe the buzzer lights at the bottom of the buzzer status window, and make sure that all quizzers are accounted for. It is not necessary to individually test for each quizzer. Then, click the buzzer clear button to clear.

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Let me know if you have any questions or problems.

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